



Surgical Patient Registry (SPR) v4.0

***Health authority administrator
Access instructions***

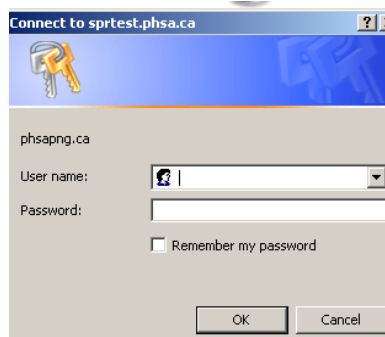
***December 7, 2017
Version 1.3***

How to access SPR data

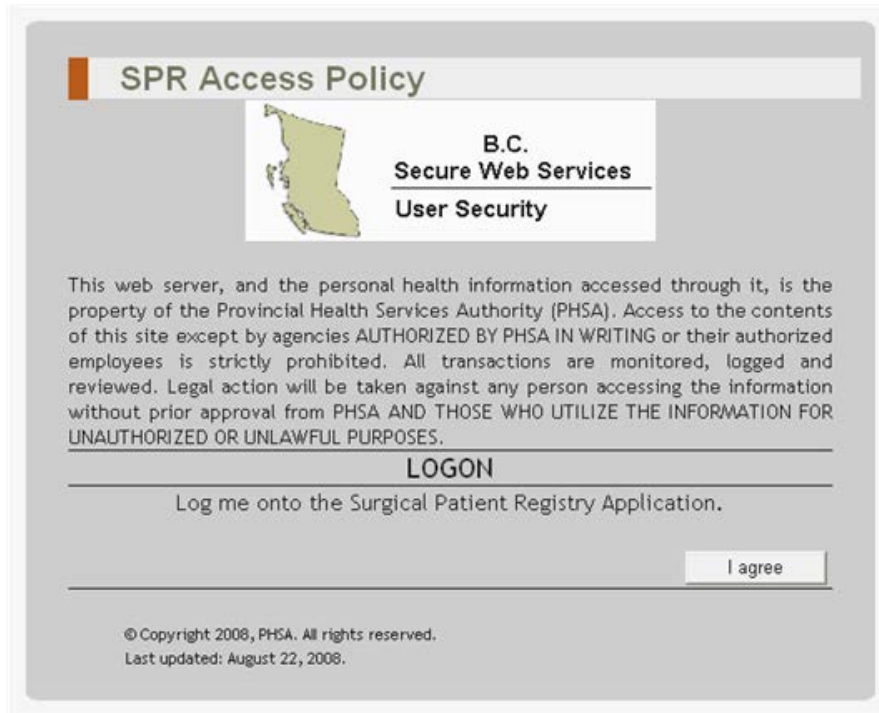
1. Complete the SPR request access form found on the SPR health professionals website. <http://phsa.ca/health-professionals/professional-resources/bc-surgical-patient-registry>
2. Submit completed form to your health authority SPR administrator:

Health authority	HA SPR administrator	Phone	Email
Fraser Health	Ghalib Rajan	604-897-9496	ghalib.rajan@fraserhealth.ca
Interior Health	Connor Paul		Connor.Paul@interiorhealth.ca
Island Health	Brenda Ottosen	250-370-8111 Ext 13622	Brenda.Ottosen@viha.ca
Northern Health	Sue Rasmussen	250-649-7173	Sue.Rasmussen@northernhealth.ca
PHSA (BC Cancer)	Anthony Slowey	604-877-6000 Ext 672340	aslowey@bccancer.bc.ca
PHSA (C&W)	Amin Mardan	604-875-2000 Ext 5910	amardan@phsa.ca
VCH/Providence Health Care	Jeanette Kuper	604-806-9300	Jeanette.Kuper@vch.ca

3. The health authority SPR administrator will submit your completed request form to SPR central office. SPR central office will assign your SPR access and email you when complete.
4. Log into your health authority/hospital intranet with your usual health authority username and password.
5. Enter this URL into your work station web browser:
<https://spr.healthbc.org/SPR/Shared/AcceptPolicy.aspx>
6. Enter your health authority domain\username (e.g., SFHR\janedoe) and your health authority system/Windows password.



7. Next, you will see the SPR access policy screen shown below. Be sure to read the terms of agreement. Click **"I agree"** to enter the system.



SPR Access Policy

B.C. Secure Web Services User Security

This web server, and the personal health information accessed through it, is the property of the Provincial Health Services Authority (PHSA). Access to the contents of this site except by agencies AUTHORIZED BY PHSA IN WRITING or their authorized employees is strictly prohibited. All transactions are monitored, logged and reviewed. Legal action will be taken against any person accessing the information without prior approval from PHSA AND THOSE WHO UTILIZE THE INFORMATION FOR UNAUTHORIZED OR UNLAWFUL PURPOSES.

LOGON

Log me onto the Surgical Patient Registry Application.

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Last updated: August 22, 2008.

8. You will now see the menu. Click on **Reports**.



BC Surgical Patient Registry A program of BC's Health Authorities and the Ministry of Health

Help ? | Logout
Welcome

HOME Forms ▶ Reports ▶ Table Maintenance ▶ Error Management ▶ Administration ▶

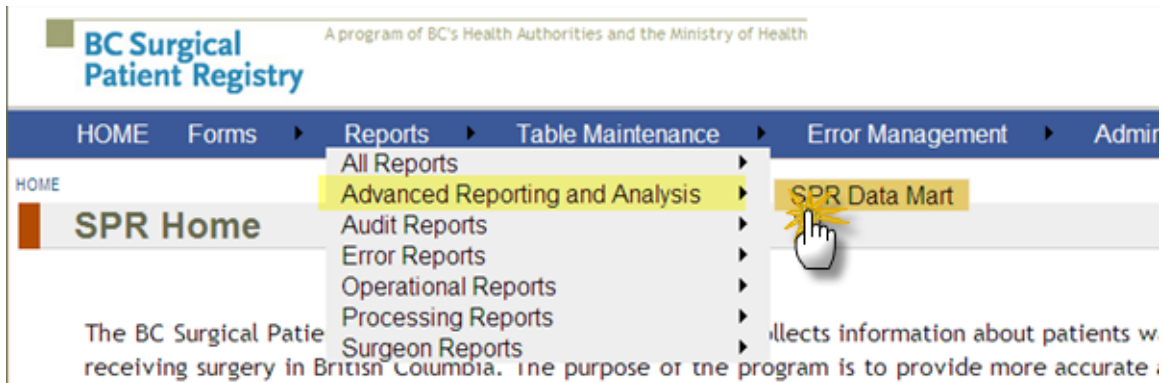
HOME

SPR Home

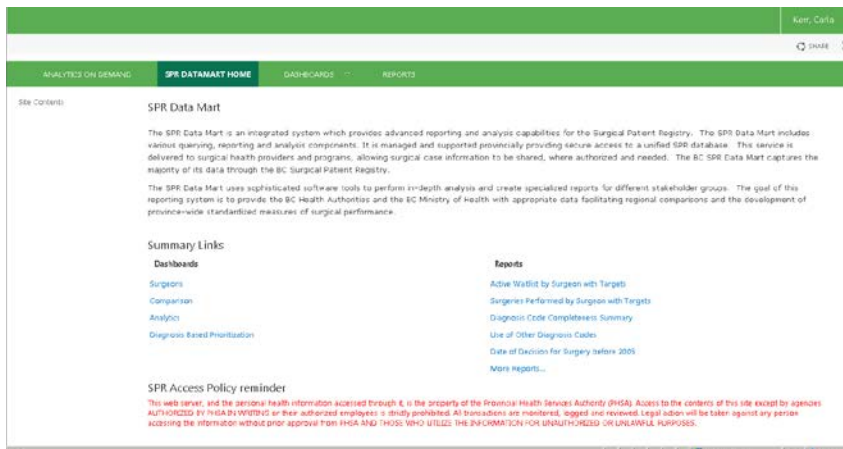
The BC Surgical Patient Registry is a provincial system that collects information about patients waiting for and receiving surgery in British Columbia. The purpose of the program is to provide more accurate and complete information for surgeons, hospitals and the Ministry of Health Services to improve surgical services for the people of BC. The BC Surgical Patient Registry is a joint program of the regional health authorities, the Provincial Health Services Authority (PHSA) and the Ministry of Health Services, and is managed by the PHSA.

The majority of Data for the Surgical Patient Registry is automatically received from the OR booking Systems in each health authority. Patient priority for surgery is identified through the [specialty specific patient condition and diagnosis descriptions](#) that are submitted by the Surgeon on the OR booking form.

9. Or Under **Reports**, select **Advanced Reporting and Analysis**, then **SPR Data Mart**.



10. You should now see this page – Data Mart home page.



Troubleshooting checklist

If you are experiencing difficulties accessing the SPR, review the checklist below:

- ✓ You have entered the correct URL into the web browser.
- ✓ You are working from a secure workstation within your health authority.
- ✓ If working from your office, you are required to use a VPN issued by your health authority IMITS/service desk.
- ✓ You are entering the correct health authority domain\username and your health authority password.

If you still cannot access the SPR, please contact the SPR central office at SPROffice@phsa.ca or 250-519-5702 for assistance.